

## Minutes for Meeting of LIBRARY BUILDING COMMITTEE

Monday, April 01, 2024, 6:00 pm via Zoom

Attendees: Liz Anderson, Jim Kolb, Lexis Madison, Chris Kenney, Brian Connolly, Mark Brown, Sean Killeen, Adam Page, Roger Demler, Richard Littlefield, Frank Orlando, Jeff Waldron.

By order of Town officials, this meeting will be a virtual meeting and public participation may be limited. Roll call voting is required. Meeting will be recorded.

J. Kolb called LBC Meeting to order at 6:01 PM

1. 04.01.2023 Jim Kolb noted that there were no meeting minutes from the previous meeting but the topics discussed and confirmed by Chris Kenney who chaired that meeting included:

- The close out documents related to the BAA,
- Updates on the WB Mason Warehouse,
- Ongoing items related to LEED certification with the NV5/BAA
- The mural.
- There was also a mention of some work-related issues concerning thresholds, chimney caps, and elevator work.

### 2. Chair's report

a) Invoices for approval:

- Beacon Architectural Associates:

- BAA Invoice #20-784 2024-02 - \$3,750.00 for o Architectural Services provided in February.

J. Kolb made motion to approve and it was approved

### 3. Project Update

- a.) No further invoices anticipated from BAA or CHA, however not ready to close the budget
- b.) DEP request re: as-builts and project documentation is under review with the Town Administrator as the site as-builts are somewhat incomplete and there has been turnover at DEP and Whitewater
- c.) As BUILTS themselves are also pending as a future discussion with BAA
- d.) LEED certification documentation is still pending with BAA/BCG/Five Star including a complete waste slip catalogue. Sean K. to follow up with Casella
- e.) Liz A. acknowledged receipt of couches from WB Mason
- f.) Liz A. anticipating quotes on cabinets and working cost recovery WB Meyer
- g.) The process for the mural is moving forward and hoping to get started in April/May

- h.) Threshold at the Terrace completed
- i.) Work on the Skylight and the Chimney still pending to be done in April
- k.) Punchlist being managed by Liz A. and Sean K. with Liz keeping a rolling excel spreadsheet to track
- l.) Organization and storage of as-builts, shop drawings, submittals etc. discussed and the level of detail needed to maintain the bldg.. moving forward. MEP's were noted to be useable

4.) Meeting adjourned by J. Kolb and voted to go into Executive Session