AGENDA Friends of the Sherborn Library Board Meeting

Thursday, May 6th, 2021 | 7:30PM | Zoom

In Attendance: Elizabeth Johnston, Michelle Kozin, Kendra Anthony, Amy VanLangen, Allyson King, Kara McDermott, Irene Saranteas Bassalee, Megha Kadiyala, Suzanne Rovick, Jennifer Baker, Cheryl Ouellette, Liz Anderson, Aimee Cronin, Courtney Williams, Emily Thomas, Tate Sakiyama, Dianne Quandt, Rachel Albertson, Carrie Spray

Not Present: Megan Stoessell, Julie Dreyfus

7:36PM Call to Order

**General Updates**

Amy VanLangen, President

1. Minutes – Approval of April 2021 minutes\*

**VOTE**: Amy made motion. Irene second. Unanimous approval.

1. Thank you to everyone who has sent names my way for recruiting. Doing pretty well.
2. Job position descriptions: Combining Book Cellar and Exhibits position going into the new space. Turning into annual book sale over a weekend as a fundraiser. Use book cellar space to save for annual sale. Exhibits is going to be for curating art in the new library. Amy working on a new job description.
3. Recruiting update: Three open positions remain: 1. Social Media/PR, 2. Summer Concerts, and 3. Book Cellar/Exhibits/Book Sale.

**ACTION**: Amy will send out job descriptions to Mega.

**ACTION**: Put FOTSL recruitment info into the Pine Hill newsletter

1. Scholarship update - names needed

**ACTION**: Liz sending names to Amy

1. June meeting – Saturday June 12 4-5:30

**New Business (60 Minutes)**

Library Director’s Report

*Elizabeth Johnston*

1. Update

Working a lot on IT to tie Library into the municipal campus. Kevin Whitman is town consultant. Schedule is still on track except water testing for the glass showed leaks so waiting for the original contractor. Substantial completion targeting early June. Early July target for move in. Excited for the progress. Really looking beautiful. FOTSL may be able to help with the IT piece.

Asst. Director / Public Services Librarian

*Liz Rowland*

1. Update – Reopened the library. Browsing by appointment only, thanks to the FOTSL support. Looking into the museum passes more. Trying to see if there’s a better way to track them to determine usage and how many we want to continue to support in the future. It’s hard to tell how much usage they are getting right now.
2. Virtual book sale idea

Children’s Librarian

*Cheryl Ouellette*

1. Update: Lots of ongoing programs, still via Zoom. Painting flowerpots. Snakes on June 16, Singing. Storytime most Fridays. July is Puppet Band. Cheryl announced her retirement after 23 years with the Library. Everyone thanked her for her amazing dedication and service. We wish her well. She says she may do some part time work.

Events Team

*Event Planning Team Members (Aimee Cronin, Kara McDermott, Suzanne Rovick, Rachel Albertson, Kendra Sobiech, Emily Thomas)*

1. Scavenger Hunt update – planning is going great. Going to be a great event. All of the pieces falling into place. Excited for the event. Request for everyone to promote it to their friends and neighbors. No goodie bag. Using interesting scavenger hunt software. Discussion regarding whether or not to have an ice cream truck based on COVID restrictions Decision made to not have ice cream truck.

Publications

*Carrie Spray*

1. Updated on spring appeal – in process. Google document being sent out for editing. Amy needs to get letter to Carrie.

Treasurer

*Courtney Williams*

1. Financial update - none

Donor Data

*Tate Sakiyama*

1. No Update

Music & Summer Concerts / Little Free Library

*Julie Dreyfus*

1. Summer concert update (AVL to cover) – met with Covid task forces and Sherborn Rec committee and got permission to use Jameson field for concert based on current regulations of distance and congregating. Plan needs to be submitted to Board of Health. 8 ft x 8 ft blocks with aisles for walks. UU lawn is too small. Library lawn still under construction. Trying to figure out who is available for which dates. Probably targeting August. Ideally all restrictions will be lifted at that point. Will figure out any food options later.

Publicity

*Publicity Team (Megan Stoessell, Emily Dellaglio, Allyson King)*

1. No Update

Welcome Committee

*Welcome Committee Team (Dianne Quandt, Irene Saranteas, Bassalee)*

1. Update: Can help send a mailing before Scavenger Hunt if want to include a flyer.

Children’s Programming

*Children’s Programming Team (Jennifer Baker, Megha Kadiyala)*

1. Update: Pushing off the ice cream truck until later in the summer when Board of Health restrictions will be hopefully eased up.

Exhibits

*Position unfilled*

1. No Update

Other Business

9:13 PM Motion to Adjourn\*

**VOTE**: Amy made motion to adjourn. Courtney Seconded. Unanimous approval.

Next scheduled meeting is: Final 2020-2021 FOTSL meeting, June 12, 4-5:30.

\*vote required